

# Taylor's Lakes Secondary College

## Parent Payment Policy



30 October 2023,

Dear Parents/Carers,

Taylor's Lakes Secondary College is committed in providing a smooth process for parents/carers as their child/ren transition to the next year level. We would like to advise you of the College's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfill the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our College can continue to offer the best possible education and support for our students. We want to thank you for all your continued support; this has made a huge difference to our school and the programs we can offer. With our school this support has allowed the College to deliver curriculum and support engagement by utilising various resources, equipment, and machinery which can be purchased and maintained using the funds received.

We recognise this time of the year may be challenging for some families. This year, to better assist all families, we have enhanced our parent payment request process to meet the different types of contributions made.

The Student Payment Request Items are outlined below. Schools can request contributions from parents/carers under three categories:

- **Curriculum Contributions:** for items and activities which the school deems necessary for students to learn the curriculum
- **Other Contributions:** for non-curriculum items and activities that relate to the school's functions and objectives
- **Extra- Curricular Items and Activities:** that enhance or broaden the schooling experience of students. These are provided on a user-pays basis.

For further information on the Department's Parent Payments Policy please see a one-page overview at the end of this document.

Thanking you in support,

A handwritten signature in blue ink, appearing to read "D. Dedes".

Danny Dedes  
Principal

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum in 2024</b>	<b>Year Level</b>	<b>Amount</b>
School Planner	Year 7 to 12	\$23.00
Student ID Cards	Year 7 to 12	\$15.00
1:1 ICT Device Program	Year 7 to 12	\$43.00
Prepaid Print Credits	Year 7 to 12	\$5.00
Food Technology (Cooking Ingredients)	Year 7	\$50.00
Textile Kit	Year 8	\$22.00
Design & Technology - Fashion (Fabric)	Year 9	\$10.00
Food Technology (Cooking Ingredients)	Year 9	\$50.00
Football Academy (AFL)	Year 7 to 10	\$80.00
Football Academy (Soccer)	Year 7 to 10	\$80.00
Environmental Recreation	Year 10	\$150.00
Food Technology - (FSO)	Year 10	\$100.00
Food Technology - (Sweet Dreams)	Year 10	\$100.00
Studio Arts - Painting & Drawing	Year 10	\$40.00
Studio Arts - 3D	Year 10	\$40.00
Studio Arts - Photography	Year 10	\$40.00
Visual Communication & Design	Year 10	\$40.00
Media	Year 10	\$40.00
VCE - Vocational Major	Year 11	\$200.00
Outdoor & Environmental Studies	Year 11 - Units 1&2	\$550.00
VCE - Vocational Major	Year 12	\$150.00
Outdoor & Environmental Studies	Year 12 - Units 3&4	\$600.00
Food Technology	Year 11	\$200.00
Art: Making & Exhibiting	Year 11	\$85.00
Visual Communication & Design	Year 11	\$75.00
Media	Year 11	\$75.00
Food Technology	Year 12	\$200.00
Art: Making & Exhibiting	Year 12	\$85.00
Visual Communication & Design	Year 12	\$75.00
Media	Year 12	\$75.00

### **Educational items for students to own**

*The list of items that the school recommends you purchase from **Campion Education (Aust) Pty Ltd** for your child to individually own and use can be obtained from the general office.*

The books provided by the College's book seller contain high quality materials at a competitive price due to their ability to bulk order. Where practical or feasible parents/carers also have the option of purchasing equivalent materials from other sources. If parents/carers choose to provide equivalent

materials, this should be done in consultation with the school, as items should meet the specifications provided by the school.

### Extra-Curricular Items and Activities – provided on a user-pays basis

Taylor's Lakes Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user pays basis.

Extra-Curricular Items and Activities	Year Level	Amount
College Magazine	Year 7 to 11	\$16.00
College Satchel	Year 7 to 12	\$10.00
Athletics Carnival	Year 7 to 12	\$20.00
Swimming Carnival	Year 7 to 12	\$20.00

### Other Contributions

Taylor's Lakes Secondary College offers a range of non-curriculum items and activities that relate to the school's functions and objectives.

Other Contributions	Year Level	Amount
Locker Hire	Year 7 to 12	\$20.00
Financial Contributions (up to \$150): Library Fund (tax deductible), Building Fund (tax deductible) or General Levies (no tax deduction)	Year 7 to 12	\$150.00

### Financial Support for Families

Taylor's Lakes Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- Support of parents/carers to ensure they are aware of external support options available including State Schools Relief.
- Provide information to parents/carers of any new programs initiated by government to support families in need including CSEF.
- Centrepay
- Parents/Carers are able to contact a member of the Student Support Services team to discuss options.

Parents/Carers will be provided with early notice of payment requests for essential education items, optional extras, and voluntary financial contributions (a minimum of four weeks' notice prior to the end of the previous school year). To assist parents with payments, four payment options have been developed:

- Option A Full amount at end of year on course confirmation days
- Option B Payment at the beginning of year
- Option C Half yearly payment for semester subjects (beginning of Terms 1 & 3)
- Option D Other payment arrangements

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.